PLATFORM MODERNISATION BRIEF

MIGRATION MAP FOR A SCOPE

A completed fictional example, then a 6-item grid to prepare a meeting between application owners, the data team, operations and the business. The map brings together the scope, the expected evidence, the sign-offs and the rollback conditions; it is not an executable migration plan.

2-page map: page 1, completed fictional example; page 2, 6 fields to fill in directly in the PDF. Typed text is kept when you save.

Online article:
https://datanalysis.re/ressources/data-engineering/modernising-data-platform-while-business-runs

Completed example (fictional)

Item	Fictional example: first cutover scope
01 Scope and uses	A dataset feeding an application, an invoicing process, a partner export and reporting; uses to preserve, exclusions and still-unknown uses flagged.
02 Dependencies and owners	Applications, flows, rules and owners connected; hand-reworked export and poorly documented legacy process to check; one named approver per use.
03 Reference and tests	Time reference, filters, units and special cases set before acceptance testing; checks on results, availability times, access rights and the behaviour of consuming applications.
04 Sequence and go-ahead	Order of operations and interruption points; person authorised to decide, criteria, sign-offs obtained and acceptable reservations; rehearsal in a suitable environment.
05 Stop, rollback and new writes	Triggers and owner; operations recorded after the cutover kept, reconciled or replayed without loss or duplicates; outputs already distributed; point beyond which a recovery or correction procedure becomes necessary.
06 Monitoring, evidence and date	Immediate post-cutover checks, observation period and alert recipients; expected evidence per check; review date (fictional example: no real date).

Fictional teaching example; no client results.

YOUR SCOPE: 6 FIELDS TO FILL IN

01 Scope and uses

02 Dependencies and owners

03 Reference and tests

04 Sequence and go-ahead

05 Stop, rollback and new writes

06 Monitoring, evidence and date

→ Review my modernisation scope: https://datanalysis.re/contact?lang=en